



The Application process

Thank-you for your interest in our vacancies.

Please ensure you respond in accordance with the application guidance since the process has been designed to enable us to collate and assess the information in such a manner as to make the review of candidates' submissions relatively straightforward.

Application Guidance

The person specification contains the criteria that the selection panel will use in the selection process.

Please ensure that your letter of application does not exceed 2 sides of A4 and focuses on the essential criteria as detailed in the Person Specification.

When completing the application form please follow these guidelines:

- You may choose to provide your details by hand or use a computer, but please complete all sections in black ink.
- Please submit only the application form and letter of application. Do not submit a CV.

Completed applications should be returned either electronically to:

admin@leigham-primary.plymouth.sch.uk

or by post to :

Mrs J Bellamy ,
Connect Multi Academy Trust,
Leigham Primary School,
Cockington Close,
Leigham,
Plymouth PL6 8RF

All applications that have been submitted electronically will receive an email confirming receipt.

Whatever your method of application please ensure that it arrives no later than noon on Thursday 22nd June.

It is our intention to hold interviews on Wednesday 28th June 2017

A letter will be sent to shortlisted candidates with details of the interview process. If you have not heard from us within 2 weeks of the closing date please assume that on this occasion your application has been unsuccessful.

Visits to the schools are strongly encouraged. These will be held on:

14th June at Widley Court at 4.30

15th June at Leigham Primary School at 4.30